



# Tech Info Library

## BusinessWorks: List of Available Reports

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Security: Everyone

BusinessWorks: List of Available Reports

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### General Ledger:

- Chart of Accounts
- List of Account Budgets
- List of Previous Months' Account Balances
- Departments List
- List of Recurring Journal Entries
- Income Statement
  - Comparative Income Statement
- Budget Variance Income Statement
- Balance Sheet
  - Comparative Balance Sheet
- Source and Use of Funds Statement
- Trial Balance (detailed and summary)
- Journal Detail Report
- Account Detail Report

### Accounts Payable:

- Vendor List
- Checks with detailed stubs
- Check Register
- Handcheck Register
- Monthly Check Register
- Accounts Payable Detail Report
- Aging Report (detailed and summary)
- Open Invoice Report
- Monthly Purchases Journal
- Cash Flow Report based on due date
- Cash Flow Report based on discount date
- Cash Requirements Report
- Reconciliation Worksheet
  - Payment Selection Report
- Discount Analysis Report
- 1099 Worksheet
- List of Recurring Invoices
- Flash Report

Accounts Receivable:

- Customer Master List
- Customer Name List
- List of Recurring Invoices
- Sales Representative List
- Invoice
- Credit and Debit Memos
- Customer Statements
- Finance Charge Calculation Report
- Accounts Receivable Detail Report
  - Aging Report (detailed and summary)
- Monthly Invoice Register
- Monthly Cash Receipts Register
- Monthly Adjustments Register
- Cash Flow Report
- Open Invoice Report
- Credit Limit Report
- Open Credit Report
- Delinquent Accounts Report
- Customer Worksheet
- Sales Analysis by Customer
- Sales Analysis by Sales Rep
- Flash Report

Inventory Control:

- Master Parts List
- Cost and Price Lists
- Purchase Order
  - Physical Inventory Worksheet
- Physical Inventory Analysis
- Stock Status Report
  - On Hand Detail Report
- Margin Analysis Report
- ABC Analysis Report
- Transaction Registers
- Order Recommendations Report
- Low Stock Report
- Overstock Report
- On Order Report
- Open Purchase Order Report
- Inventory Performance Report
- Transaction Detail Report
- Flash Report

Payroll:

- Employee Master List
- Employee Address List
- Employee Phone List
- Employee Earnings Summary
- Employee Compensation History
- Vacation and Sick Pay Report
- Company Totals Report

- Current Balance Report
- Posting Report
- Commission List
- Deduction List
- Job Code List
- Standard Rates List
- QTD and YTD Commission Report
- QTD and YTD Deduction Report
- QTD and YTD Job Code Report
- Time Card Entries List
  - Standard Time Card Entries List
- Payroll Register
- Paycheck and check stub
- Check Register
  - Handcheck Register
  - Voided Check Register
- Overtime Report
- Commission Period Activity Report
  - Deduction Period Activity Report
  - Job Code Period Activity Report
- Vacation and Sick Pay Period Activity Report
- Overtime Period Activity Report
- Hours Exception Report
- W-2 forms and W-3 Report
- 940 and 941 reports
  - Tax Tables
- State Abbreviation List
- State Tax Information Report
- Verifiy Initial Balances Report
- Flash Report

NOTE: Apple Computer, Inc. is not responsible for the contents of this article.

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