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System 7: How to Rename File and Folder Icons

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Security: Everyone

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Article Change History

08/21/92 - UPDATED

- With additional tips on renaming.

TOPIC -----

How do I rename file and folder icons in System 7?

DISCUSSION -----

In Finder 7.0, renaming icons is slightly different from System 6. To rename an icon you must click directly on the name of the icon and wait for the cursor to change to an I-beam. A box will appear around the name of the icon and you can then edit the name. The speed at which the box appears, making the file or folder name editable, is dependent on the double-click speed in the Mouse control panel.

But if you don't want to wait for the cursor to change to an I-beam, you can click once on the file or folder name and drag the cursor off the name. This will make the name immediately editable. Alternately, click anywhere on the icon and press Return to make the name immediately editable.

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