



# Tech Info Library

## System 7: Views Control Panel

Revised: 9/17/92  
Security: Everyone

System 7: Views Control Panel

=====

Article Created: 4 March 1991

### Article Change History

-----

09/16/92 - REVISED

- To show additional display tip about putting icons in order.

### TOPIC -----

What does the Views control panel do?

### DISCUSSION -----

The Views control panel in System 7 controls how the files and windows on your desktop are displayed.

You can change the font and font size the Finder uses to display icons, and how icons are arranged when you select Clean Up from the Special menu.

Another option is selecting how information is displayed in various list views (View by Name, Date, Kind, Size, Label). You can also change things like icon size, space available display, and what type of information should appear.

If you want to arrange your files in an icon view but in order of name, date, kind, size or label, first display the files by the view by which you want to sort (using the View menu. Then, change your view to one of the icon views, hold down the Option key, and choose Clean Up by... from the Special menu. Your last chosen view will be the parameter by which the icons are sorted.

Copyright 1991, 1992, Apple Computer, Inc.

Tech Info Library Article Number:6845