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System 7.x: Changing Sequence of Apple Menu Items (2/95)

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Security: Everyone

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TOPIC -----

I have installed so many desk accessories in my Macintosh system that my Apple menu is longer than my monitor is high. Further, some of the menu items I use most often are near the bottom of the list, and scrolling to them is annoying. Is there a way to force a few of my menu items to the top of the alphabetical list -- without renaming them?

DISCUSSION -----

There is an easy way to force a few of your menu items to the top of the alphabetical list - without renaming them.

For example, if you change "Scrapbook" to " Scrapbook" (with a leading space), then it appears in the Apple menu ahead of "Alarm Clock" and "Chooser".

In the Finder, open your System Folder, then your Apple Menu Items folder, and change the names of the menu items as you would any other filenames.

You might also want to experiment by putting various punctuation symbols at the beginning of the items in your Apple menu to see how this affects the sequence. If you still feel the menu is cluttered, make an empty folder named simply with a row of hyphens (or any other character) and use it as a divider (with leading spaces to position it appropriately) between, say, folder aliases and application aliases in your menu.

Article Change History:

21 Feb 1995 - Added keywords; made several technical updates.
25 Aug 1992 - To provide additional information and tips.

Support Information Services

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