



# Tech Info Library

## At Ease 2.0 for Workgroups: If a User Forgets a Password (8/95)

Revised: 8/14/95  
Security: Everyone

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TOPIC -----

We use At Ease 2.0 for Workgroups on an AppleTalk network. One of our users forgot his password. He had changed the password from the one the administrator had assigned to him. How can he regain access to At Ease?

DISCUSSION -----

The administrator password always works with any user name. To create a new password:

Step 1

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Enter the administrator password.

Step 2

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Open At Ease Setup.

Step 3

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Click Users.

Step 4

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Click the name of the user whose password you want to change.

Step 5

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Type the new password where the bullets (dots) appear.

Article Change History:

14 Aug 1995 - Corrected minor typo.

08 Aug 1995 - Added keyword and reviewed for technical accuracy.

Support Information Services

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