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Printing Envelopes with Laserwriters (8/95)

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Security: Everyone

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TOPIC -----

The following article discusses the printing of envelopes on Apple's LaserWriter printers.

DISCUSSION -----

LaserWriter and LaserWriter Plus

Place the long, top edge of the envelope face up against the right side of the manual feed guide.

Personal LaserWriter 300, 320, 4/600 PS

Align the envelope along the left edge of the manual feed tray. Insert the envelope lengthwise, face up.

Personal LaserWriter NT, NTR, NTX, LS, SC

When using the cassette, move paper guide in from the 8-1/2 x 11 inch position. The cassette can handle up to 15 envelopes. Insert the envelopes face up. When using the manual feed, adjust the guide on the manual feed tray so the envelope will feed on the right side of tray. Insert the paper lengthwise, face up.

LaserWriter II

For all LaserWriter II printers, use the manual feed guides to adjust to the size of the envelope. The guides will center envelopes in the manual feed tray. Insert the envelope lengthwise, face up. An optional envelope feeder is available.

LaserWriter Selects

Use the guides to center the envelope on the manual feed tray. Insert envelope

lengthwise, face down.

LaserWriter Pro 600, 630

Adjust guide on the multipurpose tray to fit the envelope. Insert the envelope lengthwise, face up. The envelope will feed on the left side of the tray. An optional envelope feeder is available.

LaserWriter Pro 810

Adjust guides on multipurpose tray (located on the back of the printer) to fit the envelope. Insert paper lengthwise, face up. A Power Feeder, which can feed envelopes, is available.

LaserWriter 16/600PS

Adjust guide on the multipurpose tray to fit envelope. Insert envelope lengthwise, face up. The envelope will feed on the left side of tray. An optional envelope feeder is available.

Color LaserWriter 12/600PS

Use of envelopes are not supported on this printer.

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